Procedure for Transmission and Name Deletion in the name of Joint Holder/Nominee
(As may be applicable)

1. Original Bond certificate
2. Copy of death certificate duly attested by the notary (Required translated death certificate in Hindi or English)
3. Signature of nominee duly attested by the Bank Manager-ISR-2
4. Copy of self-attested PAN card & Address proof
5. Personalized cancelled cheque
6. Request letter
7. Nomination form SH-13 (for new folio)
8. KYC of new nominee
9. Warrants/DD (if any unpaid)
10. ISR-1, ISR-2, ISR-4 and Annexure 5.
11. DCRF (Demat Conversion Request Form)
12. Latest CML (Client Master List) copy, not older than two months from the date of submission.
13. Investor's signatures and DP authentication on both the DCRF and CML copy

The hard copy of the above documents is required to be sent to:

To,
The Manager
KFin Technologies Limited
Unit: Indian Railway Finance Corporation Limited)
Selenium Tower B, Plot No. 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500032

Please visit to the below link to download the forms:
https://ris.kfintech.com/clientservices/isc/isrforms.aspx

Note: Please send physical documents, scan copies not accepted.

In case of any queries feel free to contact the following:
RTA Contact Details
Toll Free Number: 1800 309 4001
Email: einward.ris@kfintech.com

IRFC Investor Cell
Contact Number: 011-24361480
Email: irfcbonds2@irfc.co.in
Website: https://irfc.co.in