

INDIAN RAILWAY FINANCE CORPORATION LIMITED

Advt. No. 02/2026 dated 22.04.2026

Indian Railway Finance Corporation Limited (IRFC) is a schedule 'A' Navratna Public Sector Undertaking under the Administrative control of Ministry of Railways. The Company is a Public Finance Institution engaged in supporting creation of infrastructure in Railway Sector in India. Its main business activity has been leasing of Rolling Stocks (Locomotives, Passenger Coaches and Freight Wagons) and Railway projects to Indian Railways, PSEs and Government Sectors. The Company raises financial resources from diverse financial markets using a variety of instruments to fund acquisition of these assets. IRFC has consistently been rated as EXCELLENT by Govt. of India in achievement of its MOU targets. As on March 31st, 2025, the turnover of the Company is Rs.27,152 crore and net worth is Rs.52,667 crore.

IRFC invites applications on **Immediate Absorption Basis** against the regular posts from dedicated, committed and self-motivated professionals for the following posts from the regular officers working in Central/State Govt./Central PSUs/State PSUs (with at least 50% stake held by Central Government)/Nationalized Bank/Govt. Financial Institution, Autonomous bodies under Central Govt./Central PSUs, Joint Ventures or any other forms of organisation between Central Govt. and State Govt with minimum 50% stake held by Central Government. The details of vacancies and eligibility criteria are as under:

S. No.	Name of the Post, department, Scale of Pay and No. of Posts	Essential Qualification	Experience	Maximum Age Limit (As on 01.04.2026)
1.	2.	3.	4.	5.
1.	<p>Jr. Manager (Hindi) Grade – E-0</p> <p>Scale of Pay Rs. 30000-120000 (IDA)</p> <p>Total Post: 01 (One)</p>	<p>Post Graduate in Hindi Literature from a recognised University/ Institute.</p> <p>Degree/PG Diploma in English/Hindi Translation from a recognised University/ Institute.</p>	<p>Minimum 12 (Twelve) years Post Qualification experience out of which atleast 10 years in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution.</p> <p>Should have experience of handling company's Hindi website, translation from Hindi to English/English to Hindi, Hindi Library management, Hindi</p>	45 Years

			<p>parliamentary reports and various compliance related with Rajbhasha.</p> <p>Working in the scale ₹30,000-1,20,000 OR at-least 2 years of experience in scale ₹21,000-74,000 or above. OR Working in Pay Matrix Level 5 (CDA) of 7th CPC or above.</p> <p>Working experience in Railway CPSE / Govt. NBFCs / Govt. Banking organisation is desirable.</p>	
2.	<p>Asst. Manager/Dy. Manager (IT) Grade – E2/E-1</p> <p>Scale of Pay: E-2-Rs. 50,000-1,60,000 (IDA). E-1-Rs. 40,000-1,40,000 (IDA).</p> <p>Total Post: 01(One)</p>	<p>Engineering Degree (BE/B. Tech) in Computers/IT or MCA or MBA (IT) from a recognised University/ Institute.</p>	<p>Minimum 08 (Eight) years Post Qualification experience in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution.</p> <p>For E2: Working in scale ₹50,000-1,60,000 OR with minimum experience of 2 years in immediate lower grade of ₹40,000-1,40,000 (IDA)</p> <p>For E-1: Working in scale ₹40,000-1,40,000 OR with minimum experience of 2 years in immediate lower grade of ₹30,000-1,20,000 (IDA) OR Working in Pay Matrix Level 7/8 (CDA) of 7th CPC or above for E1/E2 respectively.</p>	45 Years

			<p>The candidate must have dealt with implementation of new Software application/ Modules/Finacle application/ ERP implementation, Data base Administration, Data Centre and Network Management, Internet and E-mail Service Management, Web based application, Contract Management and Augmentation of IT Infrastructure, IT related Tracing and Change Management etc.</p> <p>Working experience in Railway CPSE / Govt. NBFCs / Govt. Banking organisation is desirable.</p>	
3.	<p>Personal Private Secretary (PPS) Grade –E-2</p> <p>Scale of Pay</p> <p>Rs. 50,000-1,60,000 (IDA)</p> <p>Total Post: 01(One)</p>	<p>Graduate/Post Graduate (Vocational Studies) from a recognised University/ Institute. Should have Office Management & Secretarial Practice as Vocational subject.</p> <p>Should have passed English Shorthand and Typewriting test from recognised University/ Institute with a speed of 100 w.p.m and 40 w.p.m. respectively.</p>	<p>Minimum 15 (Fifteen) years Post Qualification experience in secretarial field in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution.</p> <p>Working in scale ₹50,000-1,60,000 OR with minimum experience of 2 years in immediate lower grade of ₹40,000-1,40,000 (IDA) OR Working in Pay Matrix Level 8 (CDA) of 7th CPC or above.</p> <p>Working experience in Railway CPSE / Govt. NBFCs / Govt. Banking organisation is desirable.</p>	50 Years

4.	<p>Dy. Manager (Finance) Grade – E-2</p> <p>Scale of Pay Rs. 50,000-1,60,000 (IDA)</p> <p>Total Post: 01 (One)</p>	<p>Graduate with Professional Qualification of CA From the Institute of Chartered Accountants of India / CMA from The Institute of Cost Accountants of India.</p> <p>OR</p> <p>MBA/Post Graduate Diploma in Business Administration/ Management with specialization in Finance from a recognized University/ Institute.</p>	<p>Minimum 04 (Four) years Post Qualification experience, out of which at least 2 years in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution.</p> <p>Working in scale ₹50,000-1,60,000 OR with minimum experience of 2 years in immediate lower grade of ₹40,000-1,40,000 (IDA) OR Working in Pay Matrix Level 8 (CDA) of 7th CPC or above.</p> <p>Working experience in Railway CPSE / Govt. NBFCs / Govt. Banking organisation is desirable.</p>	35 Years
5.	<p>Manager (Business Development)</p> <p>Grade – E-3</p> <p>Scale of Pay Rs. 60,000- 1,80,000 (IDA)</p> <p>Total Post: 01 (One)</p>	<p>MBA (Fin.)/M. Com from a recognized University/ Institute.</p> <p>LLB from a recognized University/Institute shall be a preferred qualification.</p>	<p>Minimum 12 (Twelve) years Post Qualification experience in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution.</p> <p>Working in scale ₹60,000-1,80,000 OR with minimum experience of 2 years in immediate lower grade of ₹50,000-1,60,000 (IDA) OR Working in Pay Matrix Level 10 (CDA) of 7th CPC or above.</p> <p>Working experience in Railway CPSE / Govt. NBFCs / Govt. Banking organisation is desirable.</p>	52 years

6.	Joint General Manager Grade – E-5 Scale of Pay Rs. 80,000-2,20,000 (IDA) Total Post: 01(One)	Graduate /Post Graduate from a recognized University/ Institute. OR MBA/Post Graduate Diploma in Business Administration/ Management from a recognized University/ Institute.	Minimum 15 (Fifteen) years Post Qualification experience in Central Govt /State Govt/ PSEs / Nationalized Bank / Govt. Financial Institution. The candidate must have dealt with financing of rolling stock and railway projects. Working in scale ₹80,000-2,20,000 OR with minimum experience of 2 years in immediate lower grade of ₹70,000-2,00,000 (IDA) OR Working for at least 2 years in Pay Matrix Level 11 (CDA) of 7th CPC or above.	56 Years
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1. COMPENSATION PACKAGE:

The Company offers an attractive compensation package at par with the best in the industry including Basic pay and DA (IDA pay pattern) with benefits such as leased accommodation/ HRA, Perks & Allowances under cafeteria approach, performance related pay, medical facilities, group insurance, pension, CPF, post-retirement medical benefits, gratuity etc. as per extant policies of IRFC. For candidates from Joint Ventures of PSEs, pay shall be fixed as per IRFC pay fixation rules.

2. SELECTION PROCEDURE:

- (i) The applicant fulfilling all the eligibility criteria will only be considered for shortlisting for interview. However, in case of large number of applicants being found eligible, IRFC reserve the right to shortlist only the limited number of candidates based on their relevant and required qualification/additional professional qualification/experience and other achievements.
- (ii) As per extent instructions of Government of India, **reservation rule is not applicable in case of deputation/Absorption.** However, the eligible SC/ST/OBC applicant shall be considered for selection along with others.
- (iii) Selection of the eligible and shortlisted candidates shall be based on interview/ Power point presentation and assessment of APARs for the preceding three years. The weightage shall be given to various attributes such as APAR, experience profile, additional professional qualifications and personality in the interview as per extent policy. The names of the shortlisted candidates shall be displayed on the website of IRFC www.irfc.co.in. Also, Email shall be sent to the shortlisted candidates

for Interview / Power point presentation. IRFC reserves the right to modify or amend any part of the selection process at any stage before the interview.

3. HOW TO APPLY:

- a) Before applying, candidate must ensure that they satisfy all the necessary conditions and requirement of the post applied.
- b) Application will be received through offline process only and all further communication will be made to the applicants through email. Interested candidates fulfilling the laid down eligibility criteria are requested to apply in the attached application format available in the career section of IRFC website www.irfc.co.in.
- c) The candidate is advised to apply only in prescribed proforma. The application should be properly signed. Unsigned applications shall not be considered.
- d) The candidate should submit their application through proper channel requesting their parent organisation to forward their application along with NOC, D&AR, Vigilance clearance and APARs for the preceding three years to IRFC. For proper appreciation of APAR ratings, the candidate shall ensure that their parent organisation should forward the guidelines on APAR rating criteria followed there, if the same is not reflected in the APR.
- e) Candidate belonging to Government / Semi-Government Organization /PSUs/PSB should send their application through proper channel. However, in case application has not been routed through proper channel and No Objection Certificate (NOC) from present employer is not produced at the time of Interview, an undertaking from the candidate may be obtained that the same shall be submitted at the time of joining/proper relieving from the present employer.
- f) Experience certificate from present/previous organisation (wherever asked for), clearly indicating the length of service in relevant grade/field as prescribed under the essential eligibility criteria column in the advertisement, must be sent along with the application.
- g) Copies of certificates/documents for proof of age /educational/professional qualifications/experience should be attached in support of eligibility criteria.
- h) The pay scale structure of the organisation where the applicant is working should also be attached.
- i) Application form complete in all respect should be sent to: **Executive Director (HR & Admin.), Indian Railway Finance Corporation, UG Floor, East Tower, NBCC Place, Bhimpitamah Marg, Lodi Road, Pragati Vihar, New Delhi-110003.**
- j) The envelope containing the application should be superscribed “**Application for the post of ----- under Serial number - ----**” on Immediate Absorption Basis”. One envelope should contain only one application.
- k) Cut-off date for receipt of Application: **15-05-2026.**

4. GENERAL TERMS AND CONDITIONS:

- (i) The post/pay scale held by the applicants on temporary capacity such as on contract, on adhoc, on deputation basis or Non-functional upgradation or on MACP financial up-gradation basis etc. shall not be taken into account for the purpose of eligibility. Therefore, those applicants who are presently on deputation to other organisation must satisfy the eligibility conditions based on their substantive post/grade in the parent organisation(s).
- (ii) In case, the pay scale held by any applicant is not revised in his/her parent organisation, such pre-revised scale must correlate with the replacement scales mentioned under column no.4 above for the purpose of determining his/her eligibility.
- (iii) All qualifications should be from Universities/Institutions recognized and approved in India by AICTE /UGC/ Appropriate Authority of Govt. of India.
- (iv) Incomplete application(s) or applications received after the cut-off date will be summarily rejected.
- (v) The cut-off date for reckoning maximum age limit/minimum experience requirement/qualification (whichever applicable) shall be **01.04.2026**.
- (vi) The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling criteria as prescribed in the advertisement would not bestow on him/her the right to be called for interview/ considered for selection process.
- (vii) The total number of projected vacancy indicated in this advertisement may increase /decrease/cancelled at the discretion of IRFC Management, if need so arises, without any further notice and without assigning any reason thereof.
- (viii) Single to and fro fare by shortest route as per Company rule will be paid to outstation candidates called for interview on production of ticket / proof of journey.
- (ix) While applying for the post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified date and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature shall stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her services are liable to be terminated without any notice.

- (x) Any legal proceeding in respect of any matter of claim or dispute arising out of this advertisement and / or any application in response thereto can be instituted only in Delhi and Courts / Tribunal / Forums at Delhi only. The Courts, Tribunals, and Forums in Delhi shall have sole jurisdiction to adjudicate such cases.
- (xi) In case any ambiguity/dispute arises on account of interpretation in version other than English, English version will prevail.
- (xii) The original testimonials/documents along with one self-attested copy will have to be produced by the candidate at the time of Interview.
- (xiii) No person shall be eligible for appointment if he/she has been convicted in a court of law for any offence involving moral turpitude.
- (xiv) No correspondence will be entertained from the candidate not selected for Interview /Appointment.
- (xv) Canvassing in any form will be a disqualification.

In case of any enquiry/ clarification, relating to the above advertisement, please feel free to contact the Support contact Number 011-24044306/011-24044312 (Monday–Friday from 10:30 Hrs. to 17:30 Hrs.) and Helpdesk Email ID: RECRUITMENT_HELPDESK@irfc.co.in.

Indian Railway Finance Corporation Limited
New Delhi

Paste a self-
attested passport
size photograph in
this space

Before filling the application, form candidate should invariably read the detailed vacancy/Advisement No. 02/2026 dated 00.00.2026 in 'careers' section at IRFC's website www.irfc.co.in

Application for the post of: _____

1.	Name in full (In Block Letters)	
2.	Father's Name	
3.	Date of Birth (DD-MM-YYYY)	
4.	Age as on 00.00.2026	
5.	Category (Gen/OBC/SC/ST)	
6.	Religion	
7.	Correspondence Address (in BLOCK letters with PIN)	
8.	Permanent Address (in BLOCK letters with PIN)	
9.	Mobile Numbers	
10.	E-Mail Addresses	
11.	Aadhar number (If Available)	
12.	PAN No. (If Available)	

13 **Qualifications:** (Give information for Matriculation, +2 level, Graduation and Professional qualifications only in chronological order) (May attach additional sheet in the same format, if space below is insufficient)

Exam Passed	Year of Passing	Name of Board / University / Institute	Percentage of marks obtained

14 **Work Experience**

In chronological order (attach separate sheet in the same format, if required). May attach bio data with details of experience, if desired by candidate)

Post and scale of pay	Name & full address of Employer	Period of work experience			Brief nature of assignment
		From	To	Total duration (in Yrs. & Months)	

15. Major Assignments and Achievements (in Brief)

(i) Brief Nature of Assignments undertaken:
(ii) Major Achievements during last 3 years:

Declaration

I declare that I have read the detailed vacancy advertisement uploaded on IRFC's website very carefully. The information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed. I understand that if it is found that I have concealed any information or have provided the wrong information my candidature is liable to be cancelled / service is liable to be terminated forthwith without any notice.

Place : _____

Date : _____

Signature of Candidate