

No. IRFC/Cobra & Letter Head Printing/2022-23/LTI

Date : 29-08-2022

1	M/s. SANGEETA CARD PRODUCTS 2711, CHURI WALAN, BAZAR SITA RAM, DELHI-110006.
2	M/s. VIMAL ENTERPRISES UG-15-18, ANSAL CHAMBERS-II, BHIKAJI CAMA PLACE, NEW DELHI-110066
3	M/s. R.K. ENTERPRISES 1743, 1 st Floor, Uday Chand Marg Kotla Mubarakpur, New Delhi -110003
4	M/s. VIBA PRESS PVT.LTD C-66/3, Okhla Industrial Area, Phase- II, New Delhi-110020
5	M/s. JAINA OFFSET PRINTERS 4593/15, Aggarwal Road, Darya Ganj, New Delhi- 110002
6	M/s. SAGACIOUS Advertising & Marketing A-112, 2 ND Floor, Lajpat Nagar- I, New Delhi- 110024
7	M/s. ASIAN PAPER PRODUCTS C-46, First Floor, DDA Shed, Okhla Phase-I New Delhi- 110020
8	M/s. SINGH GRAPHICS 4663/21, Ansari Road, Darya Ganj, New Delhi- 10002
9	M/s. R G PRINTOGRAPHICS A-5 1 ST Floor, Mohammadpur, Bhikaji Cama place, New delhi- 110003
10	M/s. Madaan & Sons 954, Arjun Nagar, Gurudwara Road, Kotla Mubarakpur, New Delhi – 110003
11	KALYANI PRINTERS B-51, Bhola Nagar, Leearam Market, South Extension Part-II, New Delhi-110049
12	DHARAM ASSOCIATES 618/1, Flat No. B-4 1 st Floor, Devli Village, Near Holy Chowk, New Delhi-110062
13	AKSHAYA ENTERPRISES 659, Sunlight Colony-2 Ashram, New Delhi-110014
14	THOSMPSON PRESS (I) LTD 18.35, Delhi Mathura Road, Near Ajourinda Chowk, Faridabad -121007
15	ARIHANT ADVERTISING AGENCY D-164/B, Gali No,-6, Laxmi Nagar, Delhi-110092
16	Limited Tender – IRFC Website

Sub: Limited Tender Enquiry from Local Market to obtain Quotation for Purchase of Cobra File with Logo & Content Printing and printing of IRFC letter Heads.

Dear Sir,

Indian Railway Finance Corporation Intends to purchase the following items through **Limited Tender Enquiry from Local Market and Quotation is requested** in the regard. The detailed Specification in respect of the purchase and supply of the proposed items are as under:-

Sl No	Description	Item & its technical specification	Qty	Fixed Cost per each Item
1	Cobra File – Office Use-Equivalent to IRFC sample	Brown Colour, Material Paper Board	2500 Nos	Rs. _____ (Rate for One file)

	Model - Printing on Cover Page of Cobra File	(Heavy), 14"x10" Size or 35cmx26cm, Printing of IRFC contents on Cobra File with Logo, Iron Hole brackets for threading. Please comply as per IRFC sample.		Rs. _____ (Rate for 2500nos) GST (%) = _____
For 2500 Cobra File Total (Rs.) inclusive of Taxes (A)				
2	Letter Head Printing	A4 Size, Bond Paper 100GSM Equivalent quality, Multi Colour printing as per IRFC sample. 01 Pad=100letters	400 Pads	Rs. _____ (Rate of 01 pad) Rs. _____ (Rate of 400 Pads) GST (%) = _____
For 400 Pads Total (Rs.) inclusive of Taxes (B)				
(Including Delivery, Service charge, if any & GST)Total (A) + (B)				Rs.

In View of above, it is requested to submit quotation within 21 days (till 18-09-2022) from the date of receipt of this letter. However, Terms & Conditions, Validity of Contract/Bid, Delivery Period etc., may be specified in your quotation, if any and No advance payment will be paid in this regard. Payment will be disbursed after successful receipt of above items in good condition. Moreover, technical details of said items shall be as per IRFC sample and if at all any query, the same information may be ratified from Admin section, before quoting your rate. Wherever necessary, IRFC instructions & discretion shall prevail in all circumstances.

Validity of BID quotation: 60 days from the Last date of closing BID i.e., (from 18-09-2022)

Your Sincerely

Encl : As above

For and On behalf of
Indian Railway Finance Corporation Ltd

(Ajay Kakkar)
Jr. Manager (Admn)